

MESSIAH LUTHERAN PRESCHOOL
ENHANCED RISK MANAGEMENT PLAN
For School Year 2020-2021

1) Any student who has symptoms before or after school, or symptoms during school, or is diagnosed with COVID-19, needs to remain at home for at least 10 days since onset of symptoms and fever free for 72 hours, including respiratory symptoms being improved

If a student or staff member is in close contact with someone outside of school who tests positive or is suspected of having COVID-19, that student or staff member must isolate at home for 14 days after exposure. No one at school is required to self-isolate under those circumstances.

If someone in the class is diagnosed with COVID-19 we will be required to discontinue class for 14 days.

2) We will keep families notified of any communicable disease or condition that has been introduced into the program by communicating through our regular channels of email and messaging app, Remind. Families must immediately notify MLP if someone in the house tests positive or if the child has been in close contact with a positive case. MLP will notify IDPH, CDC, and the local Licensing Office immediately upon being informed of exposure to COVID-19 by telephone and follow-up in writing to the local Licensing Office.

If we have to close due to a positive case we will make up the first two weeks off on the Mondays that follow our return to school. The number of Mondays we need to use will be determined by the number of days we miss. If we miss another two weeks, we will use our calendar's built in emergency days. If we have to close a third time we will do e-learning for the two weeks.

If we have to close down for an undetermined amount of time we won't charge tuition for that month and we won't do e-learning. If our closure happens in the middle of a month, no refund will be given since that money will already be used for salaries.

3) We have signage posted outside all entrances restricting entry to anyone with symptoms of illness/respiratory infection.

4) We will be conducting daily health checks for all persons entering the church. These checks include temperature checks that are completed according to CDC guidance. We are required to take temperatures at arrival and dismissal. Anyone with 100.4 temperature will not be allowed in the building.

Checks will include if person has had:

- A) fever, cough (for those with chronic allergic/asthmatic cough- a change in the baseline cough), chills and/or muscle aches
- B) sore throat, runny nose and/or loss of taste or smell
- C) nausea, vomiting, and/or diarrhea
- D) shortness of breath and/or headache
- E) close contact, or cared for someone with COVID-19

*These symptoms do not include a preexisting condition such as seasonal allergies or asthma.

5) We will limit all non-essential visitors to our classroom. Only one adult will be allowed in church during dropoff and pickup and will have their temperature monitored before entering the church.

6) We will have a supply of face masks for both children and adults as well as gloves.

A) Staff shall wear a mask at all times when indoors;

B) Non-permeable gloves will be worn while serving food or dealing with wounds.

Frequent hand washing is required when gloves are not in usage.

C) All children will wear a face mask while in church, as tolerated, except when eating.

Masks will also be required outdoors except when playing at a safe distance or eating.

7) Drop Off and Pick Up Procedures A) Limit of one parent, legal guardian or authorized person permitted entrance to church upon drop-off and pick-up but not permitted access to the classroom B) Parents, legal guardians, or persons authorized for pickup must wear a face mask when dropping off and picking up their children.

8) There will be a 1 ½ hour break between part day programs for thorough cleaning and disinfecting. Cleaning and disinfecting will also occur after both morning and afternoon class sessions.

We will have a supply of masks and gloves on hand in the classroom. Gloves will be stored in the snack area. Masks will be stored in the bin below the teacher supplies bin on our rolling cart. At the end of each day, inventory will be taken to assure we have enough supplies. We will always have (1) unopened box of gloves, and (1) unopened box of disposable masks.

c) Enhanced Staffing Plan: The requirements of Section 407.90(a), (d) and (f). Additionally, the center shall develop an enhanced staffing plan to address the following: 1) Children should be kept in the same group with same staff every day including meal, snack, rest and play periods; 2) Classroom interchanging or mixing is not permitted; 3) Qualifications for Early Childhood Teachers shall comply with Section 407.140. Staff qualified to work as Early Childhood Teachers in EDC and served in that role during the months of March through May 2020, may continue to work as an Early Childhood Teacher through July 31, 2021; and 4) Staff shall take the temperature of parents, legal

guardians, or other persons bringing a child to the day care center upon arrival. Individuals with a temperature of 100.4° F or higher shall be excluded. d) Daily Temperature Checks: The requirements of Section 407.100. Additionally, day care staff shall take their temperatures before entering the facility at the beginning of their reported work period and shall maintain records of monitoring. Staff shall be rechecked for fever during their work period if they begin to feel ill or experience any sign of respiratory illness.